

Applicant Information

Incomplete Applications will not be considered. If the question does not apply please write 'NA' for Not Applicable. Thank you for your interest in applying for a job with the Holiday Inn Golf and Conference Center (HIGCC). Please understand that our acceptance of this application does not create an obligation for us to hire you, nor that you are obliged to work for us. Be advised that your signature on this application has certain legal consequences. Therefore, we advise you to read the "Applicants Acknowledgment, Disclaimer and Signature" section at the end of this application very carefully BEFORE you answer the questions set forth.

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Are you ATLEAST 18 years of age? YES NO If applying for job requiring you to bartend are you ATLEAST 21 years of age? YES NO Not Applicable

Position(s) Applied for: _____

What days & hours of the week are you available to Work? *Be Specific:* _____

Do you have Valid Driver's License? YES NO If no, explain: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a crime? YES NO If yes, explain: _____

How did you find out about this employment opportunity? _____

Education

High School: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
 From: _____ To: _____ Did you graduate? YES NO Degree: _____

References *Please list three professional references.*

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 Address: _____

Full Name: _____ Relationship: _____
 Company: _____ Phone: () _____
 Address: _____

Previous Employment

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: ()
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain:

Applicants Acknowledgment, Disclaimer and Signature

It is very important that you read this section carefully, and that you fully understand it before you sign it.

This section affects your legal rights. If you have any questions regarding those legal rights, please ask them before you sign this application. If you do not ask, we will assume that you fully understand the language set forth below. In exchange for HIGCC's consideration for my employment:

1. I promise that all the information I have supplied in this application, and any other information, oral or written, is true and accurate. I understand that any misstated, misleading, incomplete, or false information is grounds for rejection of this application, refusal to hire, a withdrawal of an offer of employment, or immediate discharge without recourse, whenever and however discovered.
2. I hereby authorize HIGCC, its agent or assigns, to contact my previous employers to request references. Further, I agree to hold HIGCC and any such previous employer harmless for disclosure and authorize them to release any and all information pertaining to me and my employment.
3. I understand that HIGCC maintains a DRUG-FREE workplace. From time to time, I may be required to take tests during the course of my employment and consent to such post-hire testing. I understand that, subject to applicable law, HIGCC shall be the sole judge of the acceptability of any test results.
4. I will contact HIGCC if I feel that I have been unlawfully discriminated against by an employee, supervisor, or manager in connection with my employment. Further, I agree to give HIGCC an opportunity to resolve the situation before I file a claim with a government agency or file a lawsuit.
5. I acknowledge, and where applicable consent to, the following:
 - My employment is at will & I may be discharged for any reason, without notice;
 - I am subject to a 90-day evaluation period;
 - Successful completion of my evaluation period does not change our at will employment relationship;
 - HIGCC may conduct a criminal background, driver license, education, employment history, and professional license verifications, credit investigation, and check my references;
 - Work schedules may vary and can be unpredictable, and as such, I may be required to work a different shift, weekends, or overtime;
 - I will be required to comply with the policies and protocols set forth in HIGCC's employee handbook;
 - HIGCC reserves the right to amend, change, and/or modify the policies and protocols set forth in its handbook;

Signature: _____ Date: _____